



Fall and Spring Semester College Internship Placements (2022-23)

Please note that not all opportunities are available every semester. Applicants should discuss specific interests with DOROT's Manager of Volunteer Recruitment and Engagement. As part of the internship experience, all interns will be matched with an older adult for a weekly one-hour phone call, Zoom or visit.

At the time of this posting, DOROT is operating on a hybrid work model. We are seeking interns to work remotely, in-person or on a hybrid model. Each individual department will determine their needs for remote, in-person or hybrid work. Additional information department needs will be shared with applicants during their initial interview.

Tech Coaching Intern

The Tech Coaching intern will support the day-to-day operations of the Tech Coaching program under the supervision of the Program Administrator. This includes screening older adults for participation, keeping track of data, and organizing volunteers.

Impact and Evaluation Intern

DOROT's Impact and Evaluation intern will conduct program impact survey interviews with DOROT seniors, code qualitative data and review studies relevant to DOROT's mission and evaluation initiatives. Assignments support program development and delivery throughout DOROT. Capabilities that are important for this placement include strong interpersonal and written communication skills and familiarity with spreadsheets and databases (ex: Excel, Salesforce).

Intergenerational Program Engagement

College Interns are an integral part of the Intergenerational Program Engagement team which plans, organizes and facilitates the DOROT Teen Internship Program. These interns will provide impactful, high-quality intergenerational experiences for teens and older adults. Interns assigned to this department should be prepared to help coordinate daily internship scheduling, outreach to older adults to register their participation, as well as plan and organize certain programs.

Kosher Meals at Home Intern

These interns will reach out to DOROT's seniors to check in on those who receive Kosher Meals at Home. During the check-in phone call, interns will assess for any additional assistance that the senior may need and be a friendly caring voice for the senior and take the weekly food order. In addition to ensuring that older adults in the Kosher Meals at Home program regularly have access to nutritious food, they will assist with Birthday Calls. Note: If DOROT is operating in-person, interns will convert Birthday Calls to in-person visits.

Lasting Impressions Intern

The Lasting Impressions Department at DOROT is dedicated to helping individuals share their important stories in group and individual settings. In addition to matching individuals with volunteers who work to capture memories, words of wisdom and more in one-on-one oral history-type of projects, Lasting Impressions also offers legacy arts programming that draws upon the experiences of individuals for inspiration. The Lasting Impressions College Intern will be a part of many aspects of this dynamic and fast paced department.

Onsite and Special Programs Intern

The Onsite & Special Programs intern will assist with facilitating and conducting remote and, if possible, in-person classes, lectures and discussion groups for DOROT older adults as well as promote a variety of upcoming events. Strong collaboration skills and a willingness to engage with large groups of seniors is a must.

University Without Walls Intern

DOROT's University Without Walls (UWW) program offers hundreds of teleconference programs, appealing to a wide range of interests – all over the telephone. Our goal is to provide older adults with opportunities for lifelong

learning and social connection. The intern will assist the University Without Walls team to ensure the program runs as smoothly as possible. This will include several research tasks to find new partners and facilitators, as well as gathering feedback to inform future programming decisions.

Volunteer Services Intern – General

The Volunteer Services intern will provide administrative support for a wide variety of volunteer programs including corporate volunteering, DOROT's knitting and crochet volunteers, Cooking for DOROT, and cardmaking events. Through this work, the intern will learn about project and event planning and management, and nonprofit administration, as well as gain skills in communicating with volunteers, colleagues, and older adults. Interns will also be paired with older adults for weekly phone or in-home visits and have the opportunity to participate in Volunteer Services programs and events.

Volunteer Services Intern – Response Team

DOROT's Response Team Intern will support the organization's program for occasional volunteers to help older adults with pressing needs. The intern will conduct outreach to older adults to engage participation, track involvement and review feedback. The intern will also provide input on program activities and learn about nonprofit program planning and coordination. In addition, the intern will visit/speak by phone with an older adult on a weekly basis.