



## **Skill-Based Volunteers (Current Positions)**

### **TITLE: Lasting Impressions Volunteer**

#### **MAJOR OBJECTIVE:**

The goal of DOROT's legacy project is to provide a way for older adults who have lived full and interesting lives to share their beliefs and values, life lessons, hopes for the future and special memories to ensure they will not be forgotten. Lasting Impressions volunteers help gather and record these legacy stories, in writing or through other media (video tape, audio tape, collage, etc.) as each older adult and volunteer discuss and agree upon. Your creativity is welcome!

#### **RESPONSIBILITIES:**

Work with DOROT elders to facilitate legacy work, which may include:

- making outreach calls to talk with older adults interested in participating in workshops or working one-on-one
- interviewing program participants at DOROT or in their homes
- working to transcribe and integrate older adults' stories to create finished projects.

#### **COMMITMENT:**

Approximately one hour each week with the participant, plus additional time to transcribe notes, for length of time it takes to collect the individual's story (avg. three to four visits). In addition, approximately two to four hours to put the project together into final form, review it with the client and complete the project.

#### **SUPERVISION, ORIENTATION & TRAINING:**

In addition to DOROT volunteer orientation, we provide specific training for the legacy project. Lasting Impressions Volunteers also receive ongoing support and guidance as needed.

#### **QUALIFICATIONS:**

- Interest in engaging with older adults around their legacy stories
- Excellent listening, communication and writing skills
- Ease in discussing end-of-life issues
- Experience with older adults preferred
- Facility with audio/video equipment welcome
- Background in social services, communications or related fields a plus.



## **Skill-Based Volunteers (Current Positions)**

### **TITLE: Professional Photographer**

#### **MAJOR OBJECTIVE:**

Photographers can help DOROT capture highlights of our programs and activities. Compelling photographs are vital to helping us tell our story and the impact we have on older adults and volunteers of all ages. Photos will be used for the agency's website, printed materials and more.

#### **RESPONSIBILITIES:**

- Work with DOROT staff to capture important events or shoot a series of photographs to tell the organization's story.
- Produce a set of professionally edited, high-resolution images delivered in JPEG or TIFF format suitable for web or print use.

#### **DATES & TIMES:**

To be determined based on events at DOROT and volunteer availability.

#### **COMMITMENT:**

Varies depending on the assignment

#### **SUPERVISION, ORIENTATION, & TRAINING:**

Orientation provided during an on-site interview. Ongoing support will be provided by our DOROT Development and Marketing teams.

#### **QUALIFICATIONS:**

- Professional photographer with experience shooting different populations
- Experience shooting large events.



## **Skill-Based Volunteers (Current Positions)**

**TITLE: University Without Walls Facilitator/Instructor**

### **MAJOR OBJECTIVE:**

Volunteers facilitate one-time programs or a series of sessions for DOROT's University Without Walls program, which offers hundreds of classes – appealing to a wide range of interests – all over the telephone. Facilitators work from the comfort of their offices or homes anywhere in the U.S. Facilitators lead interactive classes for small groups of no more than 12 older adult participants. Potential course topics include the arts, games, health, support, politics, history and science. Facilitators are needed for English, Spanish and Russian programs.

### **RESPONSIBILITIES:**

- Work with staff in the Connect Through Tech department to identify an area of interest and then create a course title, description and schedule.
- Develop course curriculum. Provide staff with any necessary participant handouts.
- Facilitate course.
- Be punctual and call if there are scheduling changes.
- Alert DOROT if there are any concerns about teleconference participants.
- Complete a facilitator evaluation at the end of the course.

### **DATES & TIMES:**

To be determined by the Connect Through Tech department and volunteer together based on mutual availability and preference.

### **COMMITMENT:**

Minimum of two one-hour sessions per semester.

### **SUPERVISION, ORIENTATION, & TRAINING:**

Orientation provided during a phone or on-site interview. Ongoing support from staff throughout the duration of the semester. Occasional training programs are coordinated by the Connect Through Tech department.

### **QUALIFICATIONS:**

- Experience as a teacher, facilitator or public speaker
- Expertise or professional background in the subject area
- Reliable, punctual and dependable
- Strong communication skills
- Able to maintain good boundaries and ask for help as needed
- Fluency in English, Spanish and/or Russian
- Experience with older adults a plus (personal or professional)



## **Skill-Based Volunteers (Current Positions)**

**TITLE: Group Facilitator/Instructor for Onsite Wellness, Health and/or Mental Health Programs**

### **MAJOR OBJECTIVE:**

Volunteers conduct one-time programs or a series of sessions for older adults at DOROT. We seek individuals with expertise and experience in wellness, health, mental health, creative arts and music, relaxation and other interesting topics. We welcome your new ideas!

### **RESPONSIBILITIES:**

- Work with Onsite Program department staff to identify an area of interest and then create a course title, description and schedule.
- Develop the session or course curriculum. Provide staff with any necessary participant handouts.
- Facilitate the session or course.
- Be punctual and call if there are scheduling changes.
- Alert DOROT if there are any concerns about participants.
- Complete a facilitator evaluation at the end of the course.

### **DATES & TIME:**

To be determined by the Onsite Programs Department and volunteer together based on mutual availability and preference.

### **COMMITMENT:**

Based upon agreed upon arrangement.

### **SUPERVISION, ORIENTATION & TRAINING:**

Orientation provided during an onsite interview. Ongoing support from staff throughout the duration of the semester.

### **QUALIFICATIONS:**

- Reliable
- Past experience teaching and facilitating similar groups
- Self-motivated and have the ability to ask for help as needed
- Experience working or volunteering with older adults